

## THE RULES OF ORDER

- (a) When the President takes the Chair, no member shall remain standing, nor shall any afterward rise except to address the President.
- (b) A member about to speak or to bring any business before the Convention shall address the President, and await recognition from him before proceeding; (The speaker shall give their name) they shall be confined strictly to the business under consideration; and no member shall speak more than twice on the same question, without leave of the Convention.
- (c) No motion shall be considered unless it is seconded; and when required by the President, motions shall be reduced to writing.
- (d) Before a vote is taken, the motion shall be distinctly stated by the President.
- (e) On request of any member, a question containing several distinct propositions shall be divided, and a vote taken on each proposition; but a motion to strike out and insert shall be indivisible.
- (f) When a motion is under debate, the only motions in order shall be: (1) to lay on the table; (2) to postpone indefinitely; (3) to postpone for a certain time; (4) to commit; (5) to amend or substitute, as the case may be; (6) to “Previous Question” and these shall take precedence in the order named; but a motion to adjourn or to lay on the table, shall always be in order, and shall be decided without debate.
- (g) A question once decided by the Convention shall stand as its judgment, and shall not be reconsidered, or be brought up in debate again during the same Convention, except by consent of two-thirds of the members present.
- (h) When required by any member, a count of yeas and nays shall be called and recorded in the Journal: and when required by members, the vote shall be taken by Orders.
- (I) All questions of order shall be decided by the President, subject to an appeal to the convention.
- (j) All amendments shall be considered and voted upon in the order contrary to that in which they are moved. When a proposed amendment is under consideration, a motion to amend the same may be made. No after-amendment to such second amendment shall be in order, but when an amendment to an amendment is under consideration, a substitute for the whole matter may be received. No proposition on a subject different from the one under consideration shall be received under color of a substitute.
- (k) “Robert’s Rules of Order” shall be the parliamentary guide in all cases not provided for in the foregoing rules.

- (l) No members shall absent themselves from any session of the Convention without leave of the President; and when the Convention is about to adjourn, no member shall leave their seat until the President has vacated the Chair.**
  
- (m) These Rules of Order shall not be suspended, altered, or rescinded except by a vote of two-thirds of the members present.**